

RUSSIAN PENCIL

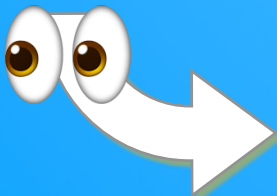
LIBRARY MEETING ROOM BOOKING SERVICE



YOUR ONE (1) HOUR BOOKING



from <<time>> on <<XXX>> day <<date>>



* MANDATORY FIELDS

- I HAVE READ THE PRIVACY POLICY
- I DECLARE THAT I HAVE BEEN GIVEN AUTHORITY TO BOOK A ROOM FOR THE ABOVE ORGANISATION
- I UNDERSTAND THAT THE BOOKING IS UNCONFIRMED UNTIL RECEIPT OF AN EMAIL OR TEXT MESSAGE

THANK FOR FILLING OUT THE FORM

WHEN WE CONFIRM YOUR 1 HOUR BOOKING BY EMAIL (WITHIN 1 BUSINESS DAY OR ASAP ON FRIDAYS) WE WILL UPDATE THE 'FORWARD AVAILABILITY' SITE TO REFLECT YOUR BOOKING

SUBMIT
AND RETURN TO AVAILALITY SCREEN FOR MORE BOOKINGS