

## Dear web administrators:

- When a PDF file is renamed to the relevant '[category]\_[state]\_00.pdf' and uploaded to the 'pdfs' folder it will automatically link to the button (left) and open it in the browser.
- For set and forget security original docs (word, excel web pages etc) can have personal details redacted and saved as read only PDFs - they can be password protected too.
- This site is russian space pencil HTML with no forms or data collection so the HTML files and the 'pdfs' folder can be copied to the 'public\_html' root folder of a web hosting service of your choice and ... it just works.
- Modifying these HTML files (adding your own content) in online apps like SquareSpace etc shouldn't be any different from opening it in a free web development tool called 'SeaMonkey'. If there's any hassles ... get SeaMonkey.
- Enter a brief description (or even small images) into the adjacent field and format it with any links to social media as you wish. Template (form) PDFs for stock, accounts, ideas, plans etc may expand in to unused parts of the site over time depending on your community groups' needs.
- Click the buttons to see this same text in the 'placeholder' PDFs.
- Cheers - David (this draft solution readapted for Lids4Kids Oct 2022).
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